

Request under Freedom of Information Act 2000

Thank you for your request for information which we received on Wednesday 10th April 2024. I am pleased to confirm the following.

1. How do you manage your board meetings (organise agenda, minutes etc)? Do you use committee meeting management software such as a board portal (CMIS, Modern.Gov, iBabs etc) or just emails etc?

The Board agenda is drafted using the Forward Agenda Planner and sent out for approval 2 weeks prior to the meeting. Call for papers is made following approval by the Executives at their weekly meeting. Software used is Ibabs

2. If yes, what is the name of the supplier?

IBABS. EURONEXT GROUP

3. If yes, what is the contract expiry and contract review date?

The contract expiry date is 14/05/2025, our notice period prior to the contract expiry date is 3 months.

4. How many users are on the board portal/management solution?

30 users

5. What is your overall cost and cost per user?

This information is commercially sensitive.

6. Could I also kindly ask for contact details for the best lead regarding this?

Please contact Oluwakemi Olayiwola (Trust Secretary)

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Standing Way, Eaglestone, Milton Keynes MK6 5LD If, after exhausting our internal process, you are still unhappy with the information received, you may write to the Information Commissioner's Office, Wycliffe House, Water Lane, Wilmslow, Cheshire SK9 5AF.

If you need any further assistance, please do not hesitate to contact us at the address above.

Yours sincerely

Freedom of Information Co-ordinator
For and on behalf of Milton Keynes Hospital NHS Foundation Trust

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